

## MINUTES

### Health Information Technology and Transparency Advisory Board and Ad Hoc Expert Meeting

Health Information Exchange Standing Committee  
Georgia Tech Global Learning Center  
84 5<sup>th</sup> Street, N.W., Atlanta, GA 30308  
Room 353  
April 19, 2007  
1:00 p.m. – 3:30 p.m.

#### Member Attendance:

Jeffrey Broka	Dr. James Buehler	Robert W. Bush
Dedra Cantrell	Tod Citron	Greg Fields
Michael Heekin	R. Scott Leavell	Patricia Massey
Dr. William McClatchey	Glenn Pearson	Dr. Winston Price
Gayle Ransom	Russell Williams	

---

The Health Information Exchange (HIE) Standing Committee meeting convened at 1:00 p.m. by retreat Facilitator and Ad hoc expert Michael Heekin. The committee continued brainstorming the action plan.

The committee started the action plan by figuring out ways to engage with the coalition. The committee agreed that in order to outreach to the coalition it would be necessary to provide educational materials on relevant topics and embark on a road show. The opportunity to submit pilot proposals should be communicated via letters and by visiting communities. The committee would need to establish a forging coalition with stakeholder buy-in options. The committee stated that contacting legislators would help to spread the word and to get insight on their views with HIE. While conducting road shows and outreaching to the community, the committee expressed the need to get the communities more involved by contacting their legislative representatives.

To begin the engagement of the coalition the committee agreed to have the first road show in Americus, Georgia. The committee determined that there needs to be some careful decisions about the setting expectations. There needs to be some immediate next steps as to what should happen after the road show. The preliminary meeting would be held back in Atlanta. A date has not yet been determined for the road show.

Chair Bush led the subcommittee discussion. It was determined that the committee will divide into three subcommittees. The three subcommittees are: Communications/Outreach, Technical and Privacy and Confidentiality. The Chair of each subcommittee is headed by a Board member. Each subcommittee will need to develop an organizational chart and define criteria for the pilot projects. A

recommendation was made to the Department to have a conference call number setup for the entire Board and Ad hoc experts to utilize 24/7 for subcommittee meetings.

Before the next Board meeting the Subcommittee Chairs need to provide a preliminary report to the HIE Committee Chair Bush to review. The preliminary report should include deliverables for the criteria, dates for the deliverables, other activities for other areas and a meeting schedule of the subcommittees.

Ad hoc expert Glenn Pearson provided a handout to the committee with the updates from the Georgia Health Information Exchange (GHIE) committee with the current activities, possible pilot programs and the potential demonstration projects.

The committee needs to pick a date to develop the criteria. Mr. Munter suggested to the group to pick a date that would allow the group to create their product satisfactorily. Advisory Board member Dr. James Buehler felt the committee will be have a limited process and the grantee would then be ultimately responsible. Chair Bush requested the committee think of having the final criteria establishing by the August 2007 meeting.

As there being no further business to be discussed, the Health Information Exchange (HIE) Committee adjourned at 3:30 p.m.

THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2007.

\_\_\_\_\_  
Robert Bush, Committee Chairperson

\_\_\_\_\_  
R. Scott Leavell, Committee Secretary